

英國簽證申請時間及流程  
**UK VISA APPLICATION PROCEDURE**

申請時間 **Applications received:** 上午 **8:00** 至下午 **3:00**

領件時間 **Passport collection:** 上午 **8:00** 至下午 **3:00**

上網填寫表格及送出申請，  
並傳真或 **email** 方式預約  
申請時間  
Log on to [www.vfs-uk-tw.com](http://www.vfs-uk-tw.com) and complete e-application online then book an appointment via email or fax.

列印申請表格  
Print out the completed application form  
收到電子郵件確認  
Receive email confirmation

**30** 天內親自到英國簽證中心繳交申請表格、文件及簽證費

Bring your application form to the **Visa Application Centre** **within 30 days**

文件包括：

- 六個月內有效期之護照正本及舊護照  
Passport valid for at least 6 months
- 一個月內兩吋彩色白色背景照片一張  
One passport sized colour photograph taken within a month on a white background
- 簽證費 Visa fee
- 護照頁影本 Photocopy of bio page of your passport
- 相關證明文件  
Supporting documents requested in guidance

到簽證中心繳交文件及費用及領取收據  
Submit your application and pay visa fee at Visa Application Center and obtain a receipt.

申請者可在第三個工作天  
午後至簽證中心領取簽證  
(於高雄申辦的請在第四  
天下午領取),或等待郵局  
快遞將您的文件寄達指定  
地址。

Applicants may visit the Visa Application Center to collect your documents in the afternoon of the 3rd working day (or 4th if applying from Kaohsiung) or wait for Post Office courier to deliver your documents.

申請者或被要求補繳文件或者面談  
In some cases further documentation or an interview may be required.

如您的簽證  
未被核發  
If your visa  
is not issued

由簽證中心通知補件/ 面談  
Obtain notices for further documentation /or interview appointment letter from the Visa Application Center.

無法核發簽證  
Visa Application rejected

領取簽證及護照  
Collect your Visa and Passport

**10** 天內補繳文件或於指定時間親至英國辦事處進行面談  
Submit further documentation to Visa Application Center within 10 working days; or visit the British Trade & Cultural Office to have an interview at the appointed time.